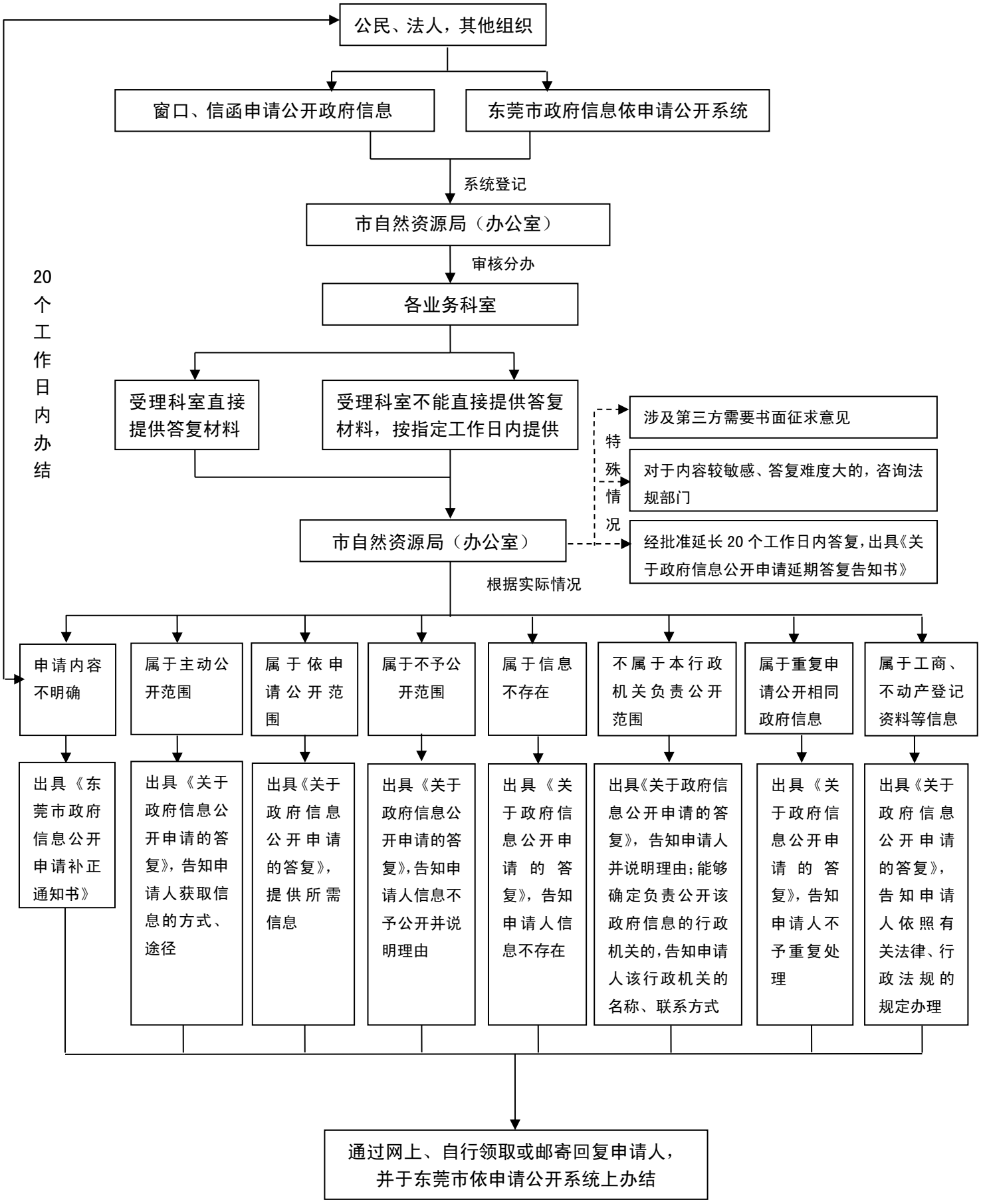东莞市自然资源局政府信息依申请公开流程